



YMCA Camp Bernie **Summer Camp Job Description**

Job Title: Day Camp Unit Leader

Reports To: Day Camp Coordinator

Position Purpose: The Day Camp Unit Leaders further the mission of YMCA Camp Bernie through the planning and development of age and gender grouped camper units, and the general supervision thereof. Unit Leaders are integral to the successful meeting of the intended camper outcomes within Day Camp.

Essential Job Functions:

1: Oversee all direction and supervision of campers with the camper unit, in order to meet the intended camper outcomes.

- a. Develop and implement programming for day camp groups, with the expressed intent to achieve the mission of YMCA Camp Bernie.
- b. Work in collaboration with Day Camp Coordinator to implement programming in conjunction with weekly themes.
- c. Complete written reports and evaluations as directed by the Day Camp Coordinator, Senior Program Director and/or Executive Director.

2: Maintain high standards of health and safety in all activities for campers and staff.

- a. Model responsible and healthy behavior at all times for staff and campers within unit, and all of camp in general.
- b. Be alert to campers health needs and assist them with personal and/or health problems, discuss them with camp health personnel and Day Camp Coordinator.
- c. Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to Day Camp Coordinator or other Administrative Staff.

3: Work collaboratively as a member of the Leadership Team.

- a. Communicate openly and pointedly with other Unit Leaders, Program Staff and the Day Camp Coordinator.
- b. Maintain overall commitment to the mission of YMCA Camp Bernie, and strive to meet that goal as a leader within a professional camp community.

Other Job Duties:

- a. Participate enthusiastically in camp activities and be an engaged member of the Camp community.
- b. Participate as a member of the staff team to deliver and supervise evening programs, special events, overnights, and other all camp activities and camp functions.
- c. Communicate with camper parents as requested and/or needed.
- d. Attend meetings as requested by Day Camp Coordinator, Senior Program Director, and/or Executive Director.
- e. Any and all other added responsibilities as requested by Day Camp Coordinator, Senior Program Director, and/or Executive Director.

Qualifications:

- a. Must be at least 21 years of age or demonstrate a high level of maturity.
- b. Previous camp experience preferred.
- c. Superior leadership abilities.

Compensation:

- a. Hourly pay rate of \$16.00
(plus \$0.50 per hour for every year of past summer employment)
- b. Meals provided by camp during working hours.

Physical Aspects of the Job:

- a. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- b. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in the event of an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Note:

Some physical requirements of this position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc. dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing